

TERMS OF REFERENCE

P&S Hub Intern

Vacancy No:	INT_005_2024
Post Title:	Intern, Peace and Security
Organizational Unit:	UNSSC Peace and Security Hub
Duty Station:	Home-based (flexibility to work according to Turin working hours)
Duration:	6 months
Remuneration:	UNSSC interns receive a monthly stipend
Deadline for applications:	16 August 2024

At the United Nations System Staff College (UNSSC), the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. UNSSC is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

Organizational Context:

The United Nations System Staff College (UNSSC) is dedicated to serving the learning and knowledge needs of the UN system and partner organizations. We create first-rate learning experiences grounded in the bedrock values of multilateralism and dignity for all enshrined in the UN charter. Participants in our programmes rely on UNSSC to enhance their knowledge and skills across leadership and management, sustainable development, and peace and security. UNSSC is headquartered in Turin, Italy with an office in Bonn, Germany.

The intern will work with the Conflict Analysis and Conflict Sensitivity Portfolio of the UNSSC's Peace and Security Hub. In this role, they will contribute on the ongoing tailored project "*Conflict Sensitivity And Peacebuilding In Madagascar*".

Responsibilities:

Under the direct supervision of the Learning Portfolio Manager, the Intern will be responsible for, but not limited to, the following:

- Contribute to the development of the course on "*Conflict Sensitivity and Peacebuilding in Madagascar*" (using eLearning tools) through research, policy scanning, and reviewing background papers;
- Support the planning, development, and launch of the above-mentioned course, as well as other related courses, focusing on communications and administrative tasks.;
- Assist in the development of training materials in French, including revising existing resources;
- Support in coordination efforts with the project partners and core group of experts;
- Perform administrative tasks, participate in internal discussions and meetings, take notes, and write reports;
- Assist the Team in various activities and perform other related duties as required.

Qualifications required:

Education:

Candidates currently enrolled in or having completed a University programme in international relations, security, peace and conflict studies, gender, or an area related to UNSSC programmatic priorities.

Experience:

Previous work experience is not required. **Demonstrated interest in Conflict Sensitivity and Peacebuilding is desirable.**

Language competencies:

Fluency (written and oral) in French is a requirement, with a strong preference for professional working proficiency in English. Additionally, knowledge of Malagasy is a strong merit.

Computer skills:

Knowledge of online learning and social media tools; proven ability to use Microsoft Office, internet browsers and online platforms is required. Knowledge of Articulate Rise and/or the Adobe suite is an asset.

Other skills and competencies:

Ability to learn and act in a fast-paced environment.

Ability to work effectively as part of a team.

High motivation, with a desire to learn and grow professionally.

Familiarity with online learning platforms and social media tools.

Submission of applications

Eligible candidates interested in doing an internship at the United Nations System Staff College must submit in English:

- An up-to-date curriculum vitae (resume);
- A motivation letter;
- For applicants who are currently enrolled in a degree programme, an endorsement from their University or higher education institution is required.

Please apply through the online application form available at: <https://www.unssc.org/about-unssc/employment-opportunities/>

Other Information

Selection and commencement

Candidates for the Internship Programme are selected on a competitive basis. Only those candidates who meet the requirements of the position will be short-listed and interviewed. The candidates will be informed of the result of the selection process as soon as it is finalized.

Completion of the programme

At the end of the internship period, a written evaluation of the intern's performance will be prepared, and a meeting will be organized with the intern to provide feedback. Upon completion of the Internship programme the candidate will be provided with a certificate of attendance.

Financial aspects

The intern shall receive a stipend from UNSSC intended to assist in covering basic subsistence costs. The monthly amount of the stipend is fixed at 450€. No other payment of any kind shall be made to an intern by UNSSC in connection with an internship agreement.

Further career opportunities

The intern shall not be considered in any respect as being a staff member of UNSSC and shall not accrue benefits. In this regard, assignments under the Internship Programme do not carry expectation of conversion to any other type of contract or appointment in any activity of the UNSSC. Interns may not apply for or be appointed to any position in the Professional or above categories during the period of their internship and for the six months immediately following the expiration date thereof.